

Ten Ren Tea Co., Ltd.  
Notice for 2023 Annual General Meeting

1. The 2023 Annual General Meeting of the Company will be convened at 9:30 a.m., June 13, 2023 (Tuesday) at No. 422, Zhonghua Rd., Zhunan Township, Miaoli County (Ten Ren Tea Garden MingFeng Hall). Registration for shareholders starts at 9:00 a.m. at the same venue as the annual general meeting. Main contents of the meeting: (I) Report items: 1. 2022 Business Report and 2023 Summary of Business Plan. 2. Audit Committee's Review Report on the 2022 financial statements. 3. Report on the execution of the 2022 external endorsements/guarantees. 4. Report on the 2022 remuneration distribution to employees and directors/supervisors. 5. The Company's 2022 earnings distribution and cash dividend report. 6. Report on the amendments to the Ethical Corporate Management Best-Practice Principles. 7. Report on the amendments to the Sustainable Development Best-Practice Principles. (II) Acknowledgments: The 2022 financial statements are submitted for ratification. (III) Discussions: Removal of the non-compete clause for the Company's directors is submitted for discussion. (IV) Questions and Motions
2. The proposed dividend distribution: Total cash dividends of NT\$77,003,156, representing NT\$0.85 per share.
3. The Company proposed to release Mr. Lee, Chien-Te, the representative of the Company's corporate director, from participation in competitive business as a director of the Company in accordance with Article 209 of the Company Act. For information on the participation in competitive business as a director, please refer to the shareholders' meeting handbook.
4. Forms of notice of attendance and the letter of proxy are separately attached. If a shareholder decides to attend the meeting personally, please sign or seal on the "Notice of Attendance" and bring it to the shareholders' meeting for attendance. **If a shareholder entrusts a proxy to attend the meeting, please sign or seal on the letter of proxy, fill in the**

**name and address information of that proxy in person**, and send it to the Company's stock transfer agent, Agent For Stock Affairs Section of Yuanta Securities Co., Ltd. (B1, No. 210, Sec. 3, Chengde Rd., Datong Dist., Taipei City 103432) at least five (5) days before the meeting so as to further send the attendance card to the proxy.

5. The proxies shall be checked and verified by Agent For Stock Affairs Section of Yuanta Securities Co., Ltd.
6. The Company will compile all solicitation information from shareholder solicitation letters of attorney in the general meeting and disclose to the Securities & Futures Institute (SFI) on May 12, 2023. Shareholders can directly type in the enquiry criteria into the "Free Proxy Enquiry System" at <https://free.sfi.org.tw> to make an enquiry.
7. The main contents of the annual general meeting, if any, are listed in the meeting notice, except for the matters stipulated in Article 172 of the Company Act. Please search for "Basic Information/eBook/Annual Report and Shareholders' Meeting Related <sup>®</sup> Information (including Depository Receipt Information)/Reference Materials for Shareholders' Meeting Motions (or Handbook and Supplementary Information)."
8. Shareholders are eligible to exercise voting rights electronically in the general meeting from May 14 to June 10, 2023. Please log into the "Shareholder e-Voting" webpage of TDCC to vote according to relevant instructions. 【 website: <https://www.stockvote.com.tw>】
9. No souvenirs will be provided for this annual general meeting.

The Board of Directors, Ten Ren Tea Co., Ltd.